

Vendor Management

Vendor management is vital for facilities relying on third-party providers for waste disposal, chemical supply, or equipment maintenance—where non-compliance or poor performance can cause safety, environmental, or operational issues. EHS Insight's Vendor Management Module streamlines data collection and documentation so vendors are properly reviewed before approval. Customizable forms and workflows help your organization make informed, compliant decisions.



Simplifying Vendor Management at Every Step

EHS Insight empowers users to easily assess vendor risks, track compliance performance, and make informed, responsible decisions when selecting and managing contractors or suppliers.



Streamline Vendor and Contractor Management

Centralizes approved vendor and contract information, contacts, qualifications, and performance metrics. Customizable fields help verify compliance and keep information easily accessible.



Simple Vendor and Contractor Management



Easily Collect and Manage Documents

Users can request documents from vendors through a direct upload link, then send reminders, approve submissions, and manage everything in the Vendor Record for easy access and compliance.



Smart Document Management



Reduce Administrative Workload

Users can request, review, and approve vendor documents through a direct upload link, keeping everything organized in the Vendor Record for easy access and compliance.



Less Administrative Work, More Safe Decisions

Core Capabilities



- ✓ Develop an approved vendor list to store vendor-related information
- ✓ Customize Vendor Details
- ✓ Allow users to request new vendors and coordinators to approve requests
- ✓ Request documents directly from vendors
- ✓ Add document revisions as necessary
- ✓ Coordinators can approve or reject submitted documents
- ✓ Vendors and contractors receive automated email notifications and direct upload links to fulfil requests
- ✓ Categorize KPIs by Category
- ✓ Identify Material Topics with SASB
- ✓ Conduct Stakeholder Engagement
- ✓ Define additional information fields in document request forms and create templates for future requests

Contoso Demo (Hunter Gowans)

Details

These were the details as collected during the initial request. To get the latest details, use below link to open the current Vendor record.

Vendor	Northeast Enterprise	Vendor ID	38996
Business Entity	Contoso	Request Date	8/1/2024
Vendor Type			
Company Information			
Address	556 Second St	City	Pearland
State	Texas	Postal Code	77001



Use Case

A mid-sized furniture manufacturer sources materials from multiple vendors and must ensure environmental and safety compliance while maintaining quality and timelines. When launching a new furniture line, the Supply Chain Manager uses EHS Insight to submit a Vendor Request Form and collect required documents like FSC certification, SDSs, and insurance.

After a site audit confirms compliance, the vendor is approved, and contracts with EHS metrics are stored in the module. During review, a missing emissions report triggers a corrective action with reminders. Reports and integrations help track performance and vendor-related incidents.